



CREW SIGN-ON INFORMATION for Boat Owners/Skippers

October 2021

1. Introduction

The Club has always sought to implement the best possible safety management. Currently the Club lacks ability to know how many people may be participating on the water at any time and whom to contact in case of an emergency.

To achieve this the Club is introducing the MemberPoint app which will allow skippers to register for each race and identify their crew (i.e. to Sign On). In time, this will allow the Club to be aware of all participants competing in Club registered events. Signing on will also significantly assist race management to monitor the overall race safety.

Additionally, on 3 February 2020, Australian Sailing announced that from 1 January 2022 the prescription to Racing Rule of Sailing (RRS) 46 will effectively require all crew to be a member of an affiliated club and be registered with Australian Sailing. The MemberPoint app will also allow non-member crews to obtain an On-Water Pass to allow them to comply with the RRS.

This Skippers' Information Pack has been designed to assist you with how to download the MemberPoint app, how to sign on your crew and how the On-Water Pass will work for non-member crew.

Currently there is no charge for On-Water Passes.

2. MemberPoint App

2.1 What does it allow me to access?

- Your Club account, statement and transaction history. You may update your details too.
- The Upcoming Events calendar
- Sign on for races and other on-water activities,
- Non-member access to obtain an On-Water Pass to allow them to participate and ensure that are insured through the Australian Sailing insurance scheme.
- Alerts and notifications from the Club.
- Crew finder and Boat finder options if you are looking for crew or to sail on another boat.

2.2 How do I get the app? – RFBYC Members

Use a tablet or phone to go to the App Store or Google Play to download the app:

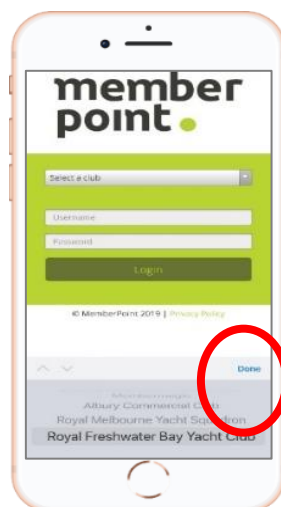
- Search for the app "MemberPoint" and download it.
- Open the app.
- Select our Club.
- Login using your MyRFBYC username and password.

Your member username is your full five digit member number. For example, if your member number is 01234 your username would be 01234.

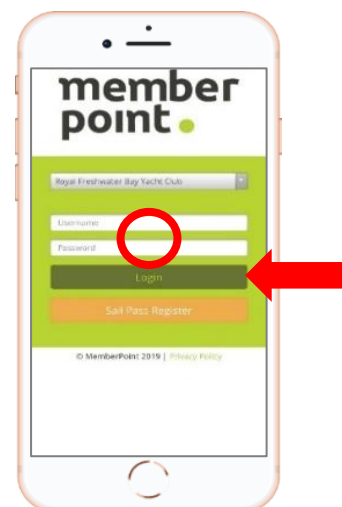
The default password is the first four digits of your date of birth (DDMM). For example, 8 January would be 0801.



1
Download the MemberPoint app on your phone or tablet.



2
Select our Club from the drop-down list, click **DONE**.



3
Enter your MyRFBYC username and password, click **LOGIN**.

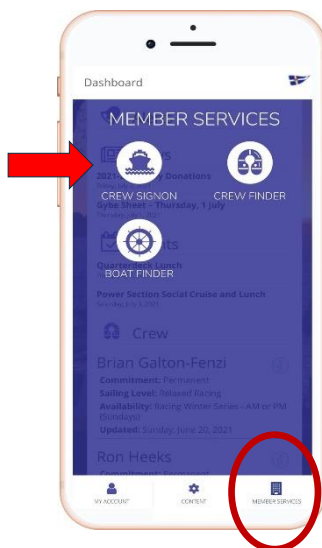
3. Keelboat Owners/Skippers - Crew Sign-On for Racing Activities

Once you have downloaded the app you will be able to sign on your boat and crew for races.

All registered boats and members will appear in the dropdown menus. Non-members will need to register for an On-Water Pass before they can be registered as a crew member on any day.

It is the responsibility of the skipper/person in charge to ensure that the boat has been signed on correctly for each race. By tapping the green 'Submit Crew' button the boats crew list will be submitted for the race. This should only be done when the team is sure that the crew list is complete and accurate. A confirmation email will be sent to the address provided with the boats' entry for that particular series.

Step by step instructions on how to sign on yourself and your crew for selected Club On-Water activities.



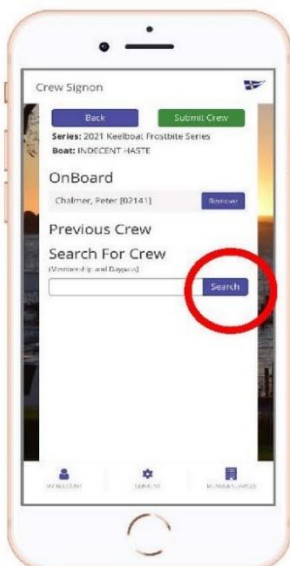
On the Member Services page, select **CREW SIGNON**



Select your boat from the menu, click **DONE**.

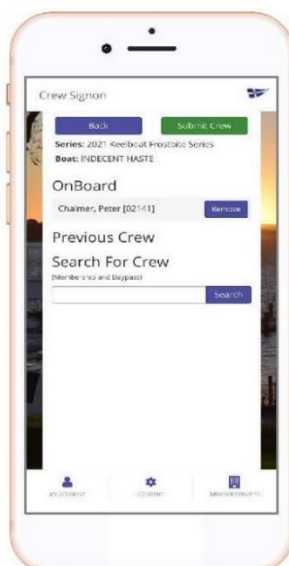


Select the race name for the race you are in, click **DONE**. Then click **REGISTER CREW**.

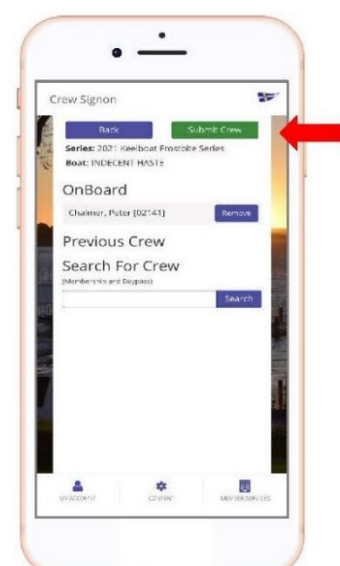


Use surname to find your crew, click **ADD**.

**current RFBYC members always available to add, non-members need a valid On-Water Pass for the day.*



A list will form under the heading OnBoard. Select your crew and don't forget to select yourself if sailing



When you are ready to race, click **SUBMIT CREW**. The registered skipper will receive an email to confirm.

4. On-Water Pass for Non-Members

An On-Water Pass is required for anyone who is not a current member of Royal Freshwater Bay Yacht Club. It ensures that they have a valid Australian Sailing (AS) registration on the days that they wish to participate and makes them visible on the MemberPoint app in order to be signed on for Club racing.

To obtain an On-Water Pass non-members will need to download the MemberPoint app and register for an RFBYC pass. They will need to take out an On-Water Pass for each race day.

An information sheet for non-members is available [on the club website \(rbyc.asn.au\)](http://rbyc.asn.au) and navigate to 'Club Info' / 'Crew Sign-On'.

An On-Water Pass allows temporary membership of the Club from 2 hours before until 4 hours after the activity.

5. Frequently Asked Questions

1. Will the boat be penalized if I do not sign on or register non-members?

- a) Your attention is drawn to rule 2.2.1 in the RFBYC Standard Sailing Instructions – Keelboats which states that “Boats registered at RFBYC shall enter each race day through the MemberPoint app and sign on all persons on board.” And rule 2.2.2 which further advises that boats failing to comply with 2.2.1 after 1 January 2022 will not be included in the results.

Extract from the 2021-2021 Blue Book Racing Rules of Sailing:

From 1st January 2022, all persons on board a boat while racing shall be members of a Club affiliated to Australian Sailing and have an Australian Sailing number, or hold a valid Sail Pass, or if an international competitor, be a member of club affiliated to a World Sailing recognised Member National Authority.

2. If there is no penalty, why would I do it?

- a) There is a significant safety benefit for all involved if crew sign-on for Club on-water activities. The Club knows who is on the water participating and the emergency contact details for each person should there be an incident.
- b) If your crew are Club members or hold a valid On-Water Pass then they will be covered by the Australian Sailing Personal Accident Insurance.
- c) Sailing is a self-policing sport and your crew are required to be Club members or hold an On-Water Pass so you are complying with the Racing Rules of Sailing.

3. Is there any cost for a non-member On-Water Pass?

- a) Currently there is no charge or limit on the number of passes. However, the club does reserve the right to implement charges and/or usage limits in future but you will be given suitable notice beforehand.

4. Can crew be added or deleted after the initial sign-on?

- a) Yes, after clicking “Add” or “Remove” next to the applicable crew member, just click “Submit” again.