# **NOMINATING A BOAT IN TOPYACHT**

### **KEELBOAT NOMINATING PROCEDURE IN TOPYACHT**

#### Step 1 – Click on link below

#### https://topyacht.com.au/db/kb2/1592

and you will arrive at page (screenshot) below.

Royal Freshwater Bay Yacht Club	
RFBYC Keelboat Winter 2022	May ~ September 2022
UPDATE SERIES ENTRY - INCLUDING PAYMENT	

### **STEP 2 – ENTERING AN EVENT**

Select the series, then **Enter boat already in TopYacht**. Use the 'TopYacht Boat Register' link to find your boat in the national database if you are not sure.

	Royal Freshwater Bay Yacht Club	
FBYC Kee	elboat Winter 2022	May ~ September 2022
Enter Ser	ies /Update Entry / Add Crew lect Series	
SERIES		
۲	- Sunday Frostbite Racing	
0	- Thursday Mid-Week Racing	
TEP 2: Sele	ect an Option	
	ENTRY OPTIONS	
۲	Enter boat already in TopYacht Boat Register	
0	Update existing SERIES entry details in selected Series	
0	Enter boat NOT in TopYacht Boat Register	
TEP 3: Pres	ss Submit	

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### **STEP 3 – ENTERING AN EVENT**

Enter your sail number and your TopYacht password (usually your RFBYC Member no.).

	F rfbyc	
	Royal Freshwater Bay Yacht Club	
≀FBYC Keelboat Winter 20	022	May ~ September 202;
	Enter Series with existing boat	
•	<ul> <li>Either the `normal point of contact'/owner OR boat rep can log in.</li> <li>To check boats/contacts in database click link <u>TopYacht Boat Register</u></li> </ul>	
	Boat Primary Sail No: TYPE SAIL NUMBER	
	Boats may have several owners and/or a manager. Each of the above have their OWN password.	
	Please log in below with YOUR password.	
	Show password	
	Log in	
	Forgotten password?	
	Change Owner/Contact OR update registered Email address	
	Problems logging in? [Please contact event organiser.]	

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### **STEP 4 – COMPLETE REGISTRATION**

Most of your details will be pre-filled. Please double check and update if necessary.

		rtdyc	
	Royal Freshw	ater Bay Yacht Club	
FBYC Keelboat Winter 2022			May ~ September 20
Jodating Entry			
opdating Entry			
- Sunday Frostbite Racing			
- Sunday Frostbite Racing Series Entry - For Complete Detail	ls see NOR/Sailing Program		
- Sunday Frostbite Racing Series Entry - For Complete Detail BOAT	ls see NOR/Sailing Program		
- Sunday Frostbite Racing Series Entry - For Complete Detail BOAT * Normal Sail No:	Is see NOR/Sailing Program	* Home Club Initials:	ВУС
- Sunday Frostbite Racing Series Entry - For Complete Detail BOAT • Normal Sail No:	Is see NOR/Sailing Program TEST02 eg G12	* Home Club Initials:	BYC
- Sunday Frostbite Racing Series Entry - For Complete Detail BOAT * Normal Sail No: * Boat Name:	IS SEE NOR/Sailing Program TEST02 eg G12 TEST BOAT 2	' Home Club Initials: Maritime Regist'n No:	BYC ROD123
- Sunday Frostbite Racing Series Entry - For Complete Detail BOAT ' Normal Sail No: ' Boat Name: ' Design:	TEST02 eg G12 tba	* Home Club Initials: Maritime Regist'n No:	BYC ROD123
- Sunday Frostbite Racing Series Entry - For Complete Detail BOAT * Normal Sail No: * Boat Name: * Design:	IS SEE NOR/Sailing Program TEST02 eg G12 TEST BOAT 2 tba eg Beneteau 361	' Home Club Initials: Maritime Regist'n No:	BYC ROD123
- Sunday Frostbite Racing Series Entry - For Complete Detail BOAT * Normal Sail No: * Boat Name: * Design: Provide details of any differences	Is see NOR/Sailing Program          TEST02         eg G12         TEST BOAT 2         tba         eg Beneteau 361         s from Class Design	' Home Club Initials: Maritime Regist'n No:	BYC ROD123
- Sunday Frostbite Racing Series Entry - For Complete Detail BOAT * Normal Sail No: * Boat Name: * Design: Provide details of any differences Bigger boat	Is see NOR/Sailing Program          TEST02         eg G12         TEST BOAT 2         tba         eg Beneteau 361         s from Class Design	' Home Club Initials: Maritime Regist'n No:	BYC ROD123

- The Maritime Registration No. refers to your DoT boat registration number.
- If your boat does not have an IRC or AMS certificate, please ignore.
- Please tick the T&Cs button at the bottom, then hit the **Submit** button and you're done. Your boat will automatically be added to the Entrants List as well as a confirmation email sent to the email address you entered in your profile.

Everything else should be self-explanatory, however if you do need assistance, please don't hesitate to contact:

Scott Nunn, Sailing Administrator on 0478 073 452 or email: sailadmin@rfbyc.asn.au